

Internal Audit Report Finance Department

Session: 2012/18

1. No. of Staff members: 04
2. No. of hired services: 01 Contract person for P.F. & ESI compliance.
3. Revision as per earlier audit recommendations, last revised.....
Not revised.
4. New Technological Equipment and Infrastructure Added:
Tally ERPog & accounting software updated.

Good Practices:

1. Complete student record on ERP.
2. Daily Cash Checking & Summarize.
- 3.

Areas Identified for Improvement:


1. Staff training from outside expert.
2. Senior accountant officer required.
- 3.

Summary of Observational Remarks:

- . Regular financial audit done July, Aug & sep months.
- . Checked the cash & found it on tally.
- . Vouchers maintained in manual form.
- .

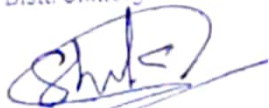
Recommendations:

- . Training & Capacity building Program should be organized.
- . A senior accountant officer need to hire on some existing employee
- . Can be prepared
- .


CA DESH BANDHU PORBIA

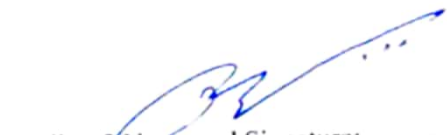
Auditor 1 Name and Signature:

FINANCE OFFICER
MEWAR UNIVERSITY
Gangrar, Distt. Chittorgarh- 312901

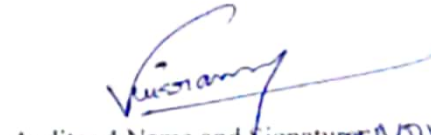


Auditor 3 Name and Signature:

Dr. Shweta Kulkarneshtha


Auditor 2 Name and Signature:

Mr. DHARMENDRA SHARMA


Auditor 4 Name and Signature:

Mr. VEERENDRA SINGH RAVI

Internal Audit Report Finance Department

Session: 20 18 / 19

1. No. of Staff members: 05
2. No. of hired services: One Contracted Person for PF and ESI Compliance
3. Revision as per earlier audit recommendations, last revised.....
..... Not Revision
4. New Technological Equipment and Infrastructure Added:
..... updated ERP,

Good Practices:

1. . Daily Cash Maintain .
2. . Complete student Record on ERP
3. . Voucher Print by software -

Areas Identified for Improvement:

1. . staff training from outsider expert .
2. . Two Accountant Trainee require .
3. .

Summary of Observational Remarks:

- > Regular financial Audit in every Month.
- > Daily purchase Bills Checking
require.
- > Check Print by tally required.


Recommendations:

- > Training and Capacity Building
Programme should be organized.
- > Jr. Accountant Need to be
hired.


Auditor 1 Name and Signature:

CA DESH BANDHU PURBIA

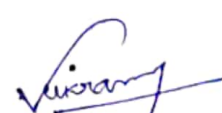
FINANCE OFFICER
MEWAR UNIVERSITY
Gangrar, Distt. Chittorgarh- 322001


Auditor 3 Name and Signature:

Dr. Shuseta Kulshrestha


Auditor 2 Name and Signature:

Mr. DHARMENDRA SHARMA


Auditor 4 Name and Signature:

Mr. VIKRAM SINGH RAO

Internal Audit Report Finance Department

Session: 20/19/20

1. No. of Staff members: 05
2. No. of hired services: One Contracted Person for PE and EST
Compliance
3. Revision as per earlier audit recommendations, last revised.....
One Jr. accountant joined.
Vouchers Printed by Software
4. New Technological Equipment and Infrastructure Added:
updated Tally ERP 9

Good Practices:

1. . Daily Cash Checking and Summarize.
2. . Complete Student Record on ERP.
3. .

Areas Identified for Improvement:


1. . Staff Training from outsider expert
2. . Senior Account officer require.
3. .


Summary of Observational Remarks:

- > . Voucher Maintain by Tally Software .
- > . Regular financial Audit in every month .
- > . Check Print by tally required .

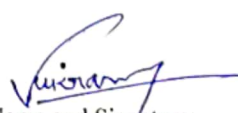
Recommendations:

- > . Two trainee need to be require
- > . Training and Capacity building programme
- > . Should be organized .
- > .


Auditor 1 Name and Signature:
CA DASH BANSI DHU PURBIA
FINANCE OFFICER
MEWAR UNIVERSITY
Gangrar, Distt. Chittorgarh- 312901


Auditor 3 Name and Signature:
Dr. Shweta Kulshrestha


Auditor 2 Name and Signature:
Mr. DHARMENDRA SHARMA


Auditor 4 Name and Signature:
Mr. DHARMENDRA SHASTRI
VIKRAM SIMULPADA

Internal Audit Report Finance Department

Session: 20 20/21

1. No. of Staff members: 06
2. No. of hired services: One Contacted Person for IF and EST Compliance.
3. Revision as per earlier audit recommendations, last revised.....
..... one Trainee (Accounts) joined.
4. New Technological Equipment and Infrastructure Added:
..... updated Tally ERP9

Good Practices:

1. . Complete student Record on ERP
2. . Daily Cash Checking and Summarize.
3. .

Areas Identified for Improvement:

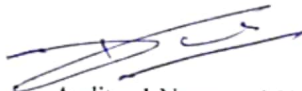
1. . Staff Training from outsider expert
2. . One Trainee (Accounts) require.
3. .

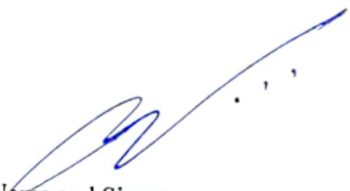
Summary of Observational Remarks:

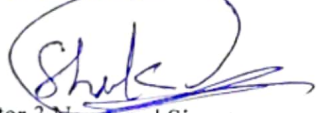
- > Regular financial Audit in every months.
- > TDS deducting in wrong section
- > opening Balance not match as per previous audit Report

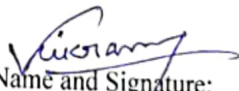
Recommendations:

- > Training and Capacity building Programme should be Organized
- > Centre ERP required


Auditor 1 Name and Signature:
CADESH BANDHU PUKRIA
FINANCE OFFICER
MEWAR UNIVERSITY
Gangrar, Distt. Chittorgarh-312901


Auditor 2 Name and Signature:
Mr. DHARENDRA SHARMA


Auditor 3 Name and Signature:
Dr. Shweta Kulshrestha


Auditor 4 Name and Signature:
Mr. VIKRAM SINGH RAO

Internal Audit Report Finance Department

Session: 20 21/ 22

1. No. of Staff members: 06
2. No. of hired services: one contacted person for PF and ESI compliance
3. Revision as per earlier audit recommendations, last revised.....
..... one trainee (Accounts) joined.
4. New Technological Equipment and Infrastructure Added:
..... up dated tally ERP 9

Good Practices:

1. . Complete student Records on ERP
2. . Daily Cash Checking and Summarize.
3. .

Areas Identified for Improvement:

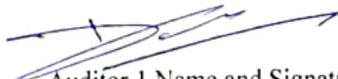
1. . student ERP Required -
2. . Require staff Training from outsider expert
3. .

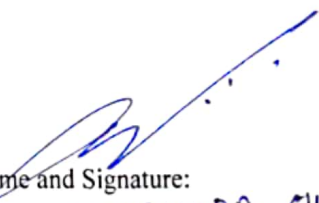
Summary of Observational Remarks:

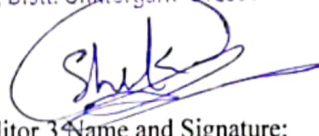
- > TDS deducting in wrong section
- > TDS deducting in short.
- > PF deposited short
- >

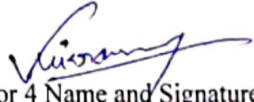
Recommendations:

- > Training and Capacity Building Programme should be organized.
- > Centre ERP required.
- >


Auditor 1 Name and Signature:
CA DESH BANDYOPADHYAY
FINANCE OFFICER
MEWAR UNIVERSITY
Gangrar, Distt. Chittorgarh - 312901


Auditor 2 Name and Signature:
Mr. DHARMENDRA SHARMA


Auditor 3 Name and Signature:
Dr. Shweta Kulshrestha


Auditor 4 Name and Signature:
Mr. VIKRAM SINGH RAO